

NATIONAL CREDIT REGULATOR

ADDENDUM NO. 01-issued 12 August 2026

TENDER NO. NCR1034.08.2026

APPOINTMENT OF A SUITABLE SERVICE PROVIDER FOR TRAVEL AGENCY SERVICES FOR A PERIOD OF FIVE (5) YEARS AT THE NATIONAL CREDIT REGULATOR

1. PURPOSE OF THE ADDENDUM

This Addendum serves to amend the functionality evaluation weights contained in the Evaluation Form for Tender NCR1034.08.2026. The amendment relates specifically to Evaluation Criteria 4 and 5.

2. AMENDMENT TO FUNCTIONALITY EVALUATION WEIGHTS

The weights allocated to the last two functionality evaluation criteria are hereby amended as follows:

No.	Evaluation Criterion	Previous Weight	Amended Weight
4	Ability of the service provider to offer travel management services and a travel system.	10	15
5	Provide reference to indicate experience and capability in managing travel management services and system.	10	15

3. REVISED TOTAL FUNCTIONALITY SCORE

Following the above amendment, the total functionality score is revised from 90 points to 100 points. The other evaluation criteria and their respective weights remain unchanged.

4. MINIMUM FUNCTIONALITY THRESHOLD

The Evaluation Form currently provides for a minimum functionality threshold of 70%. With the revised total of 100 points, bidders must obtain a minimum of 70 out of 100 points on functionality to qualify for evaluation at the next level, being the Live Presentation of the Travel Management System.

5. GENERAL

All other terms, conditions, evaluation criteria, scoring guidelines and requirements contained in the original tender documentation remain unchanged and continue to apply.

Issued by: National Credit Regulator – Supply Chain Management

Tender Number: NCR1034.08.2026